**Text

Description automatically generated**

**Specialist Advisory Group Proposal**

*Text boxes will expand as you type.*

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| **Project title** |  |

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| **Start date** |  | **End date** | March 2024 |

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| **Lead Contact and Project Team** | **Core Team:**  **External Experts/Stakeholders:** |

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| **Background** *(brief description of why the project is important - 250 words maximum)* |
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| **Aim and Objectives** *(these should be SMART – specific, measurable, achievable, realistic, timely ~250 words)* |
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| **Description of project** *(500 words maximum)* |
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| **Project outputs and timetable** *(bullet points)* |
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| **Key Linkages and added value** *(details of where this project links to other work (e.g. Strategic Research Portfolio) and is adding value ~250 words)* |
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| **Audience and impact** *(provide of who the project is aimed at, how the success of the activity will be assessed, specifically how impact will be measured and reported to Gateway ~500 words). Clearly planned impact assessment (short, medium and long term) is essential to a successful application.* |
| **Short term:**  **Medium term:**  **Long term:** |

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| **Detailed costs** *(e.g. portfolio staff time (% FT), expenses and materials)* |

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| **Portfolio Staff Time**  **Expenses**  **Materials**  **Total Cost (exclusive of VAT)** |
| **£** |